



Request for Proposal

Jones House (DAV Building)
Elastomeric Roof Coating

Town of Smithfield
Parks and Recreation Department

Issued: May 8, 2025
Submission Deadline: 10:00 am, Friday, May 30, 2025

Contact Information:

Gary Johnson
600 M. Durwood Stephenson Pkwy
Smithfield, NC 27577
(919) 934-2148
gary.johnson@smithfield-nc.com

Project Location

Jone House (DAV Building)
1500 Buffalo Road
Smithfield, NC 27577

Introduction:

The Town of Smithfield Parks and Recreation Department is seeking proposals from qualified contractors / vendors for the installation of a premium acrylic system roof coating on the Jones House, currently occupied by the Disabled American Veterans located at 1500 Buffalo Road, Smithfield, NC 27577. The purpose of this RFP is to provide contractors / vendors with the necessary information to submit a proposal for the project.

Scope of Work:

- Inspection of the roof for any existing damage
- Clean and prepare the existing roof surface for coating
- Repair any damage to substrate, roof surface, etc.
- Apply a premium acrylic system roof coating to the entire roof surface to include base coat, fabric, and topcoat
- Ensure that the coating is applied evenly and without defects
- Provide a warranty for the coating

Additional Proposals:

- Contractors may offer alternative proposals along with the Elastomeric Coating that will satisfy the goal of the roof repairs.

Proposal Requirements:

- Detailed description of the proposed materials / products and application procedures.
- Timeline (length of time for construction) for completion of the project
- Itemized cost for the completion of the project, including all materials and labor
- Qualifications and experience of the firm and its personnel
- References from previous clients
- Proof of insurance coverage for the duration of the project will be required from the awarded contractor.

Submission of Proposals:

Proposals must be submitted in person or mail to:

Gary Johnson

600 M. Durwood Stephenson Pkwy

PO Box 2344

Smithfield, NC 27577

Or electronically to:

gary.johnson@smithfield-nc.com

Deadline to submit proposals is Friday, May 30, 2025 at 10:00 am

The Town of Smithfield reserves the right to reject any or all proposals and to waive any irregularities or informalities in the proposals received.

Contact Information:

For questions or additional information, please contact Gary Johnson, Director of Parks and Recreation at (919) 934-2148 or gary.johnson@smithfield-nc.com .

